PROTEO Conference Scholarship

Application form

|  |
| --- |
| SECTION I – Applicant Identification |

|  |  |
| --- | --- |
| Last Name |  |

|  |  |
| --- | --- |
| First Name |  |

|  |  |
| --- | --- |
| Email |  |

|  |  |
| --- | --- |
| Mailing address |  |

|  |
| --- |
| SECTION II – Academic Information |

|  |  |
| --- | --- |
| Student Identification/University File Number |  |

|  |  |
| --- | --- |
| Program |  |

|  |  |
| --- | --- |
| Department |  |

|  |  |
| --- | --- |
| University |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Masters |  | Doctoratee |  | PostDoc |  | Date of enrollment in this program |  |

|  |  |  |
| --- | --- | --- |
| Supervisor |  | |
| Office Phone number |  | |
| Email |  | |
| Number of graduate students supervised by the supervisor | |  |

|  |  |
| --- | --- |
| Co-supervisor1 |  |
| Office Phone number 1 |  |
| Email1 |  |

1: If applicable

|  |
| --- |
| SECTION III – Conference Information |

|  |  |
| --- | --- |
| Conference Name |  |

|  |  |
| --- | --- |
| City, State/Province, Country |  |

|  |  |
| --- | --- |
| Conference website: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Conference date | from |  | to |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Conference attendance | from |  | to |  |  |

|  |  |
| --- | --- |
| Conference registration (and abstract submission) deadline |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Presentation2 | Oral |  | Poster |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Is the conference program available? | Yes |  | No |  |

|  |
| --- |
| Indicate 4 conferences relevant to your field of research3 |

|  |  |
| --- | --- |
| 1) | Author:  Title: |
| 2) | Author:  Title: |
| 3) | Author:  Title: |
| 4) | Author:  Title: |

2: If you wish to present orally, a confirmation letter from your research supervisor should be provided to underline the realism of this wish and the chances of your abstract being chosen.

3: If the program is not available, provide examples of past conferences.

|  |
| --- |
| SECTION IV – Estimated Fees, Revenues and Remaining Costs |

**IV 1: Estimated cost**

|  |  |  |
| --- | --- | --- |
| Transport |  | Estimated cost |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Automobile |  | Rental |  | Personal |  |  | $ |

|  |  |
| --- | --- |
| Plane |  |

|  |  |
| --- | --- |
| Other |  |

|  |
| --- |
| Accommodation |

|  |  |
| --- | --- |
| Hotel |  |

|  |  |
| --- | --- |
| Other |  |

|  |
| --- |
| Provide two hotel options |

|  |  |  |  |
| --- | --- | --- | --- |
| 1) |  | Cost per night/person | $ |
| 2) |  | Cost per night/person | $ |

|  |  |
| --- | --- |
| Hotel cost average | $ |

|  |  |  |
| --- | --- | --- |
| Registration |  | |
|  | | $ |

|  |
| --- |
| Meals |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Cost per day | $ | x |  | days | = | $ |

|  |
| --- |
| Other expenses |

|  |  |  |
| --- | --- | --- |
| 1. |  | $ |

|  |  |  |
| --- | --- | --- |
| 2. |  | $ |

|  |  |
| --- | --- |
| Total 1 | $ |

**IV 2: Estimated revenues**

|  |  |  |
| --- | --- | --- |
| Other contributions |  | Estimated revenues |

|  |  |  |
| --- | --- | --- |
| 1. |  | $ |

|  |  |  |
| --- | --- | --- |
| 2. |  | $ |

|  |  |  |
| --- | --- | --- |
| 3. |  | $ |

|  |  |
| --- | --- |
| Total 2: | $ |

**IV 3: Estimated remaining costs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total 1 | - | Total 2 | = | $ |

I certify that the information provided on this form is accurate and that the estimated conference costs are realistic and reasonable. I also certify that my research supervisor has read my application, approves my application, confirms the relevance of the conference to my study program and agrees to pay the remaining costs for my participation in the conference, in accordance with the estimate given in Section IV of the form.

If these conditions are not met, the committee will automatically reject the application. The applicant’s research manager will be contacted by email to verify their approval.